The regular monthly meeting of the Town Council of the Borough of East Rochester was held Wednesday, October 4, 2017 at 7:00 p.m. in the East Rochester Fire Hall, East Rochester, Pa.

**PRESENT:** Joyce Gordon, Kendra Hill, Terry Mason, Jim Simon, and Mayor James Cable.

**ABSENT:** Frank Reda

**ALSO PRESENT:** Solicitor Paul Steff, Chief Mercier, Engineer Jeff Frye, Code Enforcement Officer John Clay

**CITIZENS REPORT:** None

**MINUTES FROM PREVIOUS MEETING:** Terry Mason asked for a motion to accept the minutes from the September 6, 2017 meeting. Motion was made by Jim Simon to accept the minutes with the minutes being amended as follows: the wordage: **status and a possible combining of the departments to** be stricken from the last sentence in the paragraph under the report by the Fire Department. Joyce Gordon Seconded the Motion. By way of roll call vote, all in favor. Motion carried.

**COMMUNICATIONS:** Terry Mason presented the Acceptance Acknowledgement from Michael Baker International designating Jeff Frye as the Borough's engineer. It was reviewed by Council. A motion to accept the Acknowledgement was made by Kendra Hill and seconded by Jim Simon. By roll call vote, all in favor, motion carried. Terry Mason addressed the application for PSMA Membership for 2018, it was discussed and decided that it would be kept in the Borough office until the new Mayor was voted in and that person could then decide whether they wanted to join at that time. Terry Mason brought to council's attention a recommendation from the software company MG Soft-Net for an off-site backup system called Mozypro at a cost of $10.00 - $15.00 per month. After some discussion a motion was made by Joyce Gordon to proceed with the recommendation, Jim Simons seconded the motion. By roll call vote, all in favor and the motion carried. Terry Mason advised council that the Artie Evans, the contractor replacing the roof at the Borough Building and Borough garage left a color chart for council to select a color for the new roof and trim. The color picked (as a whole) was terra cotta for the whole thing. Terry Mason mentioned the Rochester Area Joint Sewer Authority minutes from September 14, 2017 are in the Borough office for review. Terry Mason presented the Acceptance Acknowledgement from Herrmann & Loll CPA, Inc. for the 2017 audit. A motion was made by Joyce Gordon to accept the Acknowledgement. Kendra Hill seconded the motion. By roll call vote, all in favor and the motion carried. The financial audit for the year ending December 31, 2016 needs to be approved at the November council meeting. Terry Mason informed council that the Borough Secretary received a phone call in office asking if the council would be interested in putting the trash service out to bid. Council stated that every resident has their own individual contract, the Borough doesn't have a Borough-wide contract and they are not interested in that service.

**MAYOR and POLICE:** Mayor James Cable presented that the police calls for the month. Kendra Hill made a motion to accept the police report. Jim Simon seconded the motion. By a roll call vote, all in favor and the motion carried. Terry Mason told the Police Chief about a car on Oak Avenue of a deceased resident for the department's knowledge. Police Chief Mercier discussed with Engineer Frye the ongoing traffic situation at Auto Zone with drivers exiting the plaza and making left hand turns onto route 65 illegally. He asked if there could be some arrows re-painted or some markers

or directional stencils. The chief said they are writing citations trying to avoid a bad accident, but he feels there is going to be a bad accident in time.

**STREETS & SEWERS:** No Report

**BUILDING PERMITS:** 7 calls, issued 1 permit, 2 zoning inquires. Jim Simon asked John Clay about the property at the 5th Street and the bush that needs cut due to a site issue. John Clay & Chief Mercier both spoke to the situation stating they've spoken to the resident who said they would have it taken care of. John Clay said he will proceed, he may need to get the Solicitor to help. It was stated it's at an intersection and it is blocking drivers site/vision. Chief Mercier once that violation of site is verified the department can write a citation to the property owner. John Clay said he will send a letter with a 30 day notice – then start writing tickets.

**FINANCE & BUDGET:** Joyce Gordon made a motion to pay all bills. Kendra Hill seconded the motion. By way of roll call vote, all in favor. Motion carried.

**TAX REPORT:** There was no tax collector report for the month.

**FIRE DEPARTMENT:** No Report

**SOLICITOR, ORDINANCE & LITIGATION:** No Report

**BOROUGH ENGINEERING:** Jeff Frye informed council he will be checking on the status of the debris deflectors of the 3 three culverts in the plaza.

Jeff Frye reported he is working on the MS4 report

Jeff Frye told council he received PennDot drawing revisions and forms that need completed and signed for the traffic signals that need council completion and approval. They need signed and returned. He would meet with the Solicitor to have the drawings and forms completed and returned to the Borough office before the deadline.

Joyce Gordon asked Jeff Frye about grant paperwork, Jeff explained that East Rochester did not get any grant money this cycle. Community Development projects seemed to get the most money. We can resubmit next time.

**RECREATION:** Joyce Gordon will contact the group using the ball field to see if they are finished with the field so it can be winterized by the Borough.

**UNFINISHED BUSINESS:** Jim Simon asked if there was any update on whether the Borough would be receiving any type of "refund" of payment from Duquesne Light from when the street lights on 65 were not working. The secretary reported that she has been in contact with a representative that stated his goal is to try and get some payment from Duquesne Light to East Rochester Borough from August 2016 until the time the lights were fixed. The secretary is waiting to hear back, but will contact the representative again for an update.

**NEW BUSINESS:** No new business

**Executive Session:** No Executive Session

Meeting adjourned. A motion was made by Kendra Hill to adjourn the meeting. It was seconded by Joyce Gordon. By way of a roll call vote, all in favor. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Jan Mohrbacher, Borough Secretary/Treasurer