The regular monthly meeting of the Town Council of the Borough of East Rochester was held Wednesday, September 6, 2017 at 7:00 p.m. in the East Rochester Fire Hall, East Rochester, Pa.

PRESENT: Joyce Gordon, Kendra Hill, Terry Mason, Frank Reda, Jim Simon, and Mayor James Cable.

ABSENT: None

ALSO PRESENT: Solicitor Paul Steff, Chief Mercier, Engineer Jeff Frye, Debra Ahern, Tax Collector, Sam Landis, Maintenance Worker

CITIZENS REPORT: None

MINUTES FROM PREVIOUS MEETING: Terry Mason asked for a motion to accept the minutes from August 2, 2017 meeting. Motion was made by Kendra Hill to accept the minutes and seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

COMMUNICATIONS: Terry Mason made a motion to accept Dawn Librichs' letter of resignation effective September 1, 2017 accepted by Jim Simon and seconded by Kendra Hill. By roll call vote, all in favor. Terry Mason made a motion to hire Jan Mohrbacher as Borough Secretary/Treasurer for three days per week at a rate of $13.00 with a 90 day probation with a start date of August 28, 2017 accepted by Jim Simon and seconded by Joyce Gordon. By roll call vote, all in favor. Terry Mason reported that the Rochester Area Joint Sewer Authority minutes from August 10, 2017 meeting were in the Borough Office and available for review. Terry Mason informed council that the office received a call from HA Tompson Insurance asking for an opportunity to quote the Borough's workers compensation, liabilities and property insurance for January. Council directed the Borough Secretary to contact HA Tompson and get a quote and then compare with our current carrier. Sam Landis, Maintenance Worker gave an update on the area on 5th Street where the road is deteriorating stating that some type of fill is needed to repair the street. Terry Mason thanked Mr. Landis for cleaning that same area where people were dumping trash.

MAYOR and POLICE: Mayor James Cable presented that the police calls for the month. He also spoke to the progress on the street light project and all are now working. He gave credit to Secretary Dawn Librich for all her hard work with Duquesne Light to get this accomplished. After much discussion council would like the Borough Secretary to contact Duquesne Light to clarify how the billing is set-up and if the Borough will be receiving a refund for the time period of the outage.

STREETS & SEWERS: Frank Reda asked for clarification about the retroactive pay for Sam Landis that was voted on at the August meeting, it was confirmed that council had voted to give the Mr. Landis his raise retroactive after 90 days and he will get a check for the days he hadn't been paid immediately. Terry Mason spoke to the agenda item of bid opening for the advertised zero turn mower, but informed council the bids would be opened under unfinished business.

BUILDING PERMITS: Code Enforcement Officer, John Clay was not in attendance.

FINANCE & BUDGET: The secretary reported the Schedule of Bills presented to each council person totaled $19,055.54 for the month. Jim Simon addressed the report with a concern that it appeared that there could possibly be an error in the payroll portion of the report. After some

discussion Jim Simons made a motion to approve to pay the bills as listed and have the report corrected the motion was seconded by Frank Reda. By way of roll call vote, all in favor. Motion carried. A bill has been submitted by Chester Engineering for $420.00 to be paid from General Fund Account. Motion to pay Chester Engineering . By way of roll call vote, all in favor. Motion carried.

TAX REPORT: There was $4,507.72 in taxes collected in August 2017 and the tax collector's commission is $225.39. Jim Simon made a motion to approve the tax collector's report and commission. It was seconded by Frank Reda. By way of roll call vote, all in favor. Motion carried

FIRE DEPARTMENT: A discussion was held about the Fire Department dissolving, Jim Simon is going to contact Chief Hermick of Rochester Fire Department to further discuss the future of the East Rochester Departments status.

SOLICITOR, ORDINANCE & LITIGATION: Solicitor Steff presented a Form Resolution #9-6-17-1, Resolution of Borough of East Rochester to appoint a liaison to Berkheimer. Jim Simon made a motion to adopt resolution 9-6-17-1. It was seconded by Joyce Gordon. By way of roll call vote, all in favor. Motion carried.

Solicitor Steff presented a second resolution #9-6-17-2 for the sale of the Borough's 2008 John Deere Mini Z Track 717A Zero Turn Mower to be awarded to the highest bidder. This resolution would be addressed later in the meeting when the bids were opened and awarded.

BOROUGH ENGINEERING: Jeff Frye reported that Columbia Gas contacted him wanting to meet and review the specifications replacing gas lines on Lacock Avenue.

Jeff Frye reported he is continuing with the process of getting bid for a new roof on the Borough Building, Sam Landis has supplied the engineer with a couple of bids. He stated that Artie Evans was to drop one off at the Borough Office. Jeff Frye has a bid from Big Horn Construction for $19,500.00 and one from J.T. Merrell for $12,500.00. Kendra Hill made the motion to award roof proposal for roof of building and garage to lowest responsible bidder as determined and as recommend by the Borough Engineer. It was seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

Jeff Frye discussed the bids received for the Fifth Street work. Jeff explained that John Drum was the lowest priced. The other parties were Chaffe Excavating and Nicley Construction. Drum will be responsible for the labor only, the Borough will be responsible for the material. Frank Reda made a motion to accept John Drum & Sons bid for the Gabion Baskets on 5th Street to Drumm & Sons as lowest responsible bidder. It was seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

Jeff Frye told council he will joining Michael Baker Engineer, council can stay with Jeff if they choose, or look for a new engineer whatever the pleasure of the council.

RECREATION: Joyce Gordon stated she had nothing new to report.

UNFINISHED BUSINESS: Terry Mason explained to council he was approached by a group that wants to use the basketball court behind the welfare offices a bocchi court. They will maintain them. The question of liability arose, and the Solicitor stated that they would have to show proof of insurance. Terry will have them come to the next council meeting to further discuss.

Terry Mason asked council about a resident in Lacock Dwelling, Ethel Quinn, who recently passed away, whose sister called and asked for a refund for the last quarter for the already paid Sewer Maintenance. A motion was made by Jim Simon to allow the payment. It was seconded by Joyce Gordon. By way of roll call vote, all in favor. Motion carried.

Terry Mason discussed 2 customers in Lacock Dwellings that are extremely delinquent, have gotten certified mailings and still no payments. It was discussed to contact the secretary at Lacock Dwellings to pursue the issue. Chief Mercier spoke to the issue and offered the police assistance by saying they will go after the customers also with fines and then they will not only owe the sewer maintenance fees, they will owe the legal fees also.

The Solicitor reported that in his folder was a document from in reference to the PENNVEST loan stating the interest rate would be going to 1.51% beginning September 1, 2017. Solicitor Steff gave the document to the Secretary to be kept in the Borough Office.

The bids for the sale of the Borough's 2008 John Deere Mini Z Track 717A Zero Turn Mower were opened by the Solicitor and council president. The bids were as follows:

1. $1200.00
2. $1025.00
3. $ 710.00
4. $1000.00
5. $ 550.00
6. $ 600.00
7. $ 625.00
8. $ 1500.00
9. $ 950.00
10. $ 700.00
11. $ 800.00
12. $ 700.00
13. $ 700.00

It was determined that #8 was the highest bid, the name of that bidder was Bob Meier. A motion was made to adopt Resolution #9-6-17-2 Authorizing the Sale of the Borough's 2008 John Deer Mini Z Track 717A Zero Turn Mower to the Best Responsible Bidder by Kendra Hill. It was seconded by Jim Simon. By way of a roll call vote, all in favor. Motion carried. Council directed the Borough Secretary to contact Mr. Meier and advise that he could pick up the mower with cash or certified check at his earliest convenience.

NEW BUSINESS: No new business

Executive Session: No Execution Session

Meeting adjourned. A motion was made by Kendra Hill to adjourn the meeting. It was seconded by Jim Simon. By way of a roll call vote, all in favor. Motion carried. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jan Mohrbacher, Borough Secretary/Treasurer