The regular monthly meeting of the Town Council of the Borough of East Rochester was held Wednesday, September 5, 2018 at 7:00 p.m. in the Lacock Dwellings Community Center, East Rochester, Pa.

PRESENT: Joyce Gordon, Joe Seminick, Cathy Hutsky, Jim Simon, Kendra Hill, and Mayor Bob Knox.

ABSENT: None

ALSO PRESENT: Solicitor Paul Steff, Chief Mercier, Engineer Jeff Frye, Jeff Smith & Catie Hutsky

CITIZENS REPORT: Jeff Smith gave a presentation asking Council to consider passing a resolution to support nuclear energy in Pennsylvania. Mr. Smith explained the benefits for supporting nuclear power and asked that Council give passing the resolution serious consideration. He said he would stay in touch as to their decision going forward and if Council does pass the resolution he would like to possibly get a copy of it for their records.

MINUTES FROM PREVIOUS MEETING: Joyce Gordon asked for a motion to accept the minutes from August 1, 2018 meeting. Cathy Hutsky said she saw in the minutes that Council agreed to have the locks in the Borough Office changed and she didn't agree that it was agreed upon by Borough Council. Council said it was agreed to. Joyce Gordon asked what the point was. Cathy Hutsky said the Borough man can't get in the building to get the 811 calls so do they want Jan to come out too. Joyce Gordon said she feels the President of Council should have a key to the building, she's had to get phone numbers for other people – she said she had to run to the office today so she gave the maintenance man the 811 calls that were on the fax machine at that time. Joyce Gordon said she doesn't understand what his obsession is with having a key to the office. Cathy Hutsky said that he can't get anything off the fax machine. Joyce Gordon explained that sometimes there's nothing on the fax machine. Cathy Hutsky said that he got called Monday – Joyce Gordon said it was an emergency call – it was for the storage units there was a waterline break – emergency calls are not all the time and when you get a PA One Call you have 3 or 4 days to respond it's not an immediate response, and he could have asked where it was – when it started – all of those questions, but he didn't. Cathy Hutsky said to the secretary – that she didn't know she was working that day, and the secretary informed her that she was in the office because she didn't get the holiday off so that's why she was working that day. Joyce Gordon said he made all the calls before he even got into the building and the secretary was there. Joe Seminick said he also thought the reason why we were changing the locks was so that the maintenance man wouldn't have a key to the office am I correct. Joyce Gordon said yes. Joe Seminick said so why would we change the locks then give him a key. Cathy Hutsky said I just thought maybe we could put the fax machine somewhere else. Joyce Gordon said where would you suggest. The person who uses the piece of equipment the faxes come off is Jan. She uses it all day long. I can't see putting it in the garage or putting it in Sam's office or in the outer office and having her running back and forth seems like a waste of energy. I think from now on whether you're President or Kenda – whoever is President, your going to find out you will need a key to that building that person should have a key- he could have made this easier instead he called the world. Cathy Hutsky said or should Jan have to come out – but what if she would have gone away for that weekend. Joyce Gordon said it's pretty much taken care of now. Jim Simon asked if there's anyway to get a fax-line in there for just PA One calls. Joyce told Jim that we really don't get that many. Joyce Gordon asked the secretary how many ER gets in a week. Secretary said there's really no way to put a number to it. John Clay there are some weeks 6 will come – you just don't know, but you have 72 hours to respond. The secretary stated that when she worked for Beaver Municipal Authority the person in charge of One calls had them sent to his phone in an email. John Clay said PA One call can send them in a text now. Joyce Gordon said the maintenance worker knew all the information about the 811 call before he got to town. Cathy Hutsky said that because she rode all around town and she's not even on streets. Cathy Hutsky said to Joyce Gordon the maintenance man called her as well – both Joyce Gordon and Joe Seminick said the maintenance man did not call them. Cathy Hutsky said she assumed the maintenance man would probably want a text sent to his phone going forward – the Secretary said she would have to contact PA One Call and see if they could do the text. Cathy Hutsky said it would be up to Simon and Seminick. Simon said he'd ask the maintenance man if he has an email or if he'd rather receive a text. Jim Simon asked the Secretary about the minutes from 8/1/18 she had under the Fire Department where he asked if she was changing banks as mentioned at the July meeting. Jim didn't think it was asked under the Fire Department. The secretary stated it was at that portion of the meeting, she remembered it seeming odd to her too, but since that's when he asked, that's where she put it in the minutes. Motion was made by Kendra Hill to accept the minutes and seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

COMMUNICATIONS: The Secretary reported the RAJSA meeting minutes from July 12, 2018 are in the office for Council review. The Secretary prepared the 2019 MMO for PMRS pension plan for approval. The secretary updated Council that she has been in contact with Duquesne Light about the lights on 65 being on – she informed Mr. Simon that she was asked by DL to have the maintenance worked caution tape all lights so DL will know which lights are the problem, Jim Simon to direct the maintenance worker to work with the police department. The secretary informed Council there is information in each packet that the head of recreation asked for at the previous meeting regarding recycling. The secretary reported to Council that in the Beaver County Times the Friday before the meeting there was an article naming several municipalities that had not completed their building permit requirements for 2017 and ER was on the list. The secretary wanted all members of Council to know that was not the case, the report was done and sent to the County on January 29, 2017 and she contacted the appropriate people when she was in the office on Monday Sept. 3, 2018 and then spoke directly with the Assessment Office on Tuesday who assured her they did receive the report and ERB would not be fined as was stated in the Times article. Joyce Gordon asked for a motion to approved the 2019 MMO pension plan. Jim Simon made a motion to approved the MMO as presented, seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

MAYOR and POLICE: Chief Mercier presented because Mayor Knox hadn't come in yet, that there were 54 police calls for the month. Chief Mercier reported on a situation that occurred with a recent power outage in East Rochester which caused the traffic lights at the bridge to go out. The chief stated he called the maintenance man and asked if the Borough had any portable stop signs. The Chief is asking Council to consider having portable stop signs made for emergency situations like that and/or look at getting a generator to keep the lights running. The Chief knows the electric box is able to be hooked up to a generator. Maybe even run with the Fire Department. The Chief asked that maybe this is something for Council to consider possibly now or in the near future.
Joyce Gordon asked what the cost for these would be.
The Chief said it all depends on what you get – what wattage you would need for there
The Mayor came in at 7:27
Joe Seminick thought the wattage of the generator the fire department had was 6,000 watts
Jim Simon said he couldn't remember the wattage
Joe Seminick said he likes the idea of the signs in the meantime
It was mentioned there are stop signs at the garage
Chief Mercier stated they need to be on a base
Cathy Hutsky said she was driving in that area and no one knew how to go
Council directed the Secretary to look into reflective stickers.

Cathy Hutsky made a motion to approve the police report. Seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

STREETS & SEWERS: Fax for 811 calls - which was discussed earlier in the meeting. Jim Simon informed Council that J.T. Drumm still has not gotten back to him with a quote on the 1997 Ford F-150. It was said that the maintenance worker should not be pulling the trailer with F-150. Joyce Gordon said he hasn't been using it. Joe Seminick said he's seen worse vehicles on the road. John Clay said he has too, some have been municipal vehicles. Joyce Gordon asked what does Council want to do with the truck. Joe Seminick asked does Council want to try to sell it, scrap it or try to repair it. Cathy Hutsky ask what is the cost to repair it. Joe Seminick said there is no cost on the quote. Jim Simon said he will get in touch with J.T. for a detailed breakdown. Solicitor Steff asked – you're going to get some estimates costs to repair you're not taking any action to dispose of. If you are to sell the vehicle like you did the Army truck you put the ad in, so you spent money on the ad - you spent 1500 bucks on the truck – whatever you get minus the ad minus the 1500 is profit. If you do decide to get rid of it – one other concept is to scrap it you wouldn't have to go through with that if that's your decision. You get a low dollar figure -you might want to look into just do a resolution saying you're disposing of it – rather than spending money and getting less than 1500 minus the ad and all that – that's not for now, just giving you procedure. Joyce Gordon stated the truck was paid out of Liquid Fuels – not General Fund.

BUILDING PERMITS: Code Enforcement Officer, John Clay reported he had 6 complaints, 4 zoning inquires, and 1 permit was issued in the month of August. He stated he also was going to report that was in the Beaver County Times regarding the Building Permits, but since the Secretary already addressed it, it is resolved. Joyce Gordon asked where some of the complaints are, Code Officer Clay said Atlas, Ramsey and the house on Landell. Mayor Knox asked Code Officer Clay if he'd been getting any complaints on grass cutting. Code Officer Clay said none at all. Why it is he waits till 2 days prior to council meeting to cut the grass at the house he owns in ER – and that his grass is ridiculous. Code Officer Clay responded that he will cut the grass anytime he wants, just as long as he

cuts it. The Mayor asked can he call the Code Officer to complain about his grass, Code Officer Clay said sure. Joyce Gordon asked how high the grass has to be to be in violation – the Mayor said 12" – Joyce Gordon asked if the Mayor measure Code Officer Clays and the Mayor said yes. The Mayor said Kathy DePaces hillside is too high. Code Officer Clay said there's been discussion in the Borough before about hillsides – it's dangerous. It's better to spray them. The Mayor said his frustration is he's brought the question up to the office and the answer is well the judge will through it out. Code Officer Clay said exactly. The Mayor asked why does ER have ordinances if they are not enforced. Code Officer Clay responded by informing Mayor Knox that by the time the process goes completely through to a hearing the property owner will have complied and cut the grass and it will end up costing ER money – it's smarter and saves the Borough money in court costs just to have it dismissed. Code Officer Clay tried to explain that grass ordinances cost the Borough if they go to court and 95% of the time we get the result we're looking for because they cut the grass. Mayor Knox said in other municipalities people get cited for not cutting their grass – Code Officer Clay said if people in ER don't cut their grass he has to file a summary with the Magistrate.

FINANCE & BUDGET: The Secretary reported the Schedule of Bills presented to each council person totaled $22,549.65 for the month. Joe Seminick made a motion and was seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

TAX REPORT: There was $6,075.36 in taxes collected in August and the tax collector's commission is $303.77. Joe Seminick made a motion and was seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

FIRE DEPARTMENT: Joe Seminick reported for the following for the fire department:
Engine 23 (Toyne) out of service for an extended period of time for body repair (insurance claim) and pump testing.
2005 International (Squad 23-2) will be getting preventative maintenance and PA State Inspection by end of September 2018.
Ford Brush truck (B-23) PA State Inspection due in October 2018
Hose and ground ladder testing due in October 2018
Calls in:
Rochester Borough – 8 calls
Rochester Twp – 1 call
East Rochester – 0 (Zero) calls

Kendra Hill made a motion to approve the fire department report. Seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

SOLICITOR, ORDINANCE & LITIGATION: Solicitor Steff reported that he had some discussions with Brian Yorke of the Yorke Agency in regards to the paperwork sent to Rochester Twp. – checking on the status of the Workers Comp. paperwork that has to be submitted by Rochester Twp. who are dealing with our workers comp. which has to be submitted to the state. It takes time for approval and that's being initiated by Rochester Twp. The Solicitor will stay in touch with the Manager of Rochester Twp. – although it's not an over-night process – once it gets submitted to the State then we wait for some response. Jim Simon made a motion to approve the Solicitors report. Seconded by Joe Seminick. By way of roll call vote, all in favor. Motion carried.

BOROUGH ENGINEER: Engineer Frye reported the paving on 5th Street is complete, Watterson used the leftover asphalt to patch potholes & built up the curb even more.
Kendra Hill made a motion to pay the invoice for Watterson Paving & Maintenance for the paving job on 5th Street. Seconded by Jim Simon. By way of roll call vote, motion carried. All in favor.

Engineer Frye will get a quote from Watterson for next months meeting for the other part of 5th for a 40x22 section at the bridge take curb up to the intersection of Oak & Spruce and funnel everything into the stream.

Joyce Gordon asked the engineer when he thought he was going to be done with the culverts at the plaza. The engineer said he had to get revisions to DEP to move forward.

The engineer reported to council about a situation at the lift station – we have been getting alarms all the time, Reno Brothers came in found something, fixed it, then the other pump went down, Reno Brothers came, thought it was an electrical issue, determined someone in the Borough is putting adult wipes down the system and clogging it. Cathy Hutsky asked if the Borough should send out a letter

informing the residents that items can not be put down the system because there are a lot of rental property in that area. Joyce Gordon said we've mailed letters before, we might have to raise sewer maintenance rates because this is happening so much. Mayor Knox asked if it is only on certain streets? Joyce Gordon said its only Oak & Landell. Mayor Knox said it isn't fair to penalize the whole community. Joyce Gordon said sewer maintenance is long overdue to be raised. The engineer stated that since there is no trash rack to catch the debris – it clogs. Joyce Gordon told council she spoke with Reno Brothers and they suggested we need a maintenance program and it should be cleaned each year. They gave her the name of company (Beltons) 724-752-4545. Cathy Hutsky asked is that the only way to run that through that? Engineer Frye said yes. Engineer Frye suggested to call either Dalton or Robinson Pipe for proposals. Engineer Frye mentioned having a surge protector in place at the lift station. Joe Seminick made a motion for the engineer to get quotes for surge protection, maintenance and adding a trash rack at the lift station. Jim Simon seconded. By way of roll call vote. Motion carried Joe Seminick made a motion to approve the Engineers report. Seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

RECREATION: Cathy Hutsky said looking through the minutes did council decide to get the flag pole fixed. Joyce Gordon said yes that motion was made the month before. Joyce Gordon said that since John Drumm is fixing the flag pole for free that he's going to do it when he can and that could be whenever. Kendra Hill said she talked to John and he said things are starting to slow down, but it still needs to be when he can get here. Joyce Gordon asked if he still is going to fix the fence at the ballfield, and Kendra said yes, but like the flag pole, when he can get the free time. Cathy Hutsky said – because things are usually done by the meeting. Cathy Hutsky reported to council that she supplied a handout on recycling and if we recycle in our town, yearly we can earn money. Cathy Hutsky stated there are multiple ways to do the program – she spoke to Holy Nicely at the County and Cathy would like for her to do a presentation before council. Cathy Hutsky informed council that the businesses are legally required to recycle. Cathy Hutsky stated that ER may be missing out on grant money. The secretary stated that one of the year end reports is a report to the county of the recycling of the businesses. Cathy Hutsky said that part is already started and the other part is no burning in ER. Solicitor Steff spoke to the part of recycling programs that is when choosing a recycling program, the municipality may have to in-act or amend ordinances according to the recycling program they choose. Joyce Gordon asked Cathy Hutsky why Rochester Twp. only got $414 last year and they didn't even get it in cash, it was credit. Cathy Hutsky said Rochester Twp. was not on the report she got from the County, she didn't believe that to be true, she'd have to see it. Cathy Hutsky asked council if they would want Holy Nicely to come to the October meeting and do a presentation on recycling. Solicitor Steff said there are a lot of different programs. Cathy Hutsky said we'd have to do the paperwork for this. Solicitor Steff said there is a lot of paperwork. After much discussion it was agreed to have Holly Nicely from Beaver County come to the work session of the October meeting to do a presentation of recycling. Kendra Hill made a motion to approved the recreation report. Seconded by Jim Simon. By way of roll call vote, all in favor. Motion carried.

UNFINISHED BUSINESS: Joyce Gordon asked Jim Simon and Joe Seminick if they thought they should get a start on determining what roads are most in need of repair for next years grant so we can start obtaining financial information from the residents. Mayor Knox asked about the lights on Route 65 – it was explained to him that the situation had been discussed at the beginning of the meeting and Jim Simon will get with the maintenance worker to have the light poles cautioned off and then the Secretary will follow up with Duquesne Light. Solicitor Steff spoke to the form resolution that Jeff Smith with Nuclear Energy in Pennsylvania presented to council for consideration to have the Solicitor review and present for council's adoption. Solicitor Steff stated East Rochester is being asked to pass a resolution which would be passed along to the State, the Senators, the Represenatives and the Governor. The Solicitor makes no assertion either way. It's council's decision one way or the other. The Solicitor would ask if council decided to adopt the resolution that he would know before the next meeting so he could come prepared with the appropriate document in place and council could action it. If council is not inclined – that is fine too. There is a 3rd option too, council can think about it because there is no deadline to act. After some discussion Jim Simon made a motion for the Solicitor to prepare a resolution for East Rochester to Support Nuclear Energy in Pennsylvania. The motion was seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

Joyce Gordon presented to council for approval an invoice from the tax collector for office supplies. Cathy Hutsky made a motion to pay the expense. Seconded by Kendra Hill. By way of roll call vote, all in favor. Motion carried.

NEW BUSINESS: Executive Session

Executive Session: Meeting was called back to order, Borough Secretary, Jan Mohrbacher was

given 6 Holidays (New years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day & Christmas Day) and 3 vacation days. A motion was made by Joe Seminick to approve the vacation and holidays for the Borough Secretary. Seconded by Jim Simon. By way of roll call vote. All in favor. Motion carried.

Meeting adjourned. A motion was made by Kendra Hill to adjourn the meeting. It was seconded by Joe Seminick. Motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Jan Mohrbacher, Borough Secretary/Treasurer