The regular monthly meeting of the Town Council of the Borough of East Rochester was held Wednesday; 2, January 2019, at 7:00 p.m. in the Lacock Dwellings Community Center, East Rochester, Pennsylvania.

PRESENT: Joyce Gordon, Joe Seminick, Kendra Hill, Jim Simon and Cathy Hutsky

ABSENT: Mayor Bob Knox, Code Enforcement Officer John Clay

ALSO, PRESENT: Solicitor Paul Steff, Chief Mercier, Engineer Jeff Frye

CITIZENS REPORT: None

MINUTES FROM PREVIOUS MEETING:

Joyce Gordon asked for a motion to accept the minutes from the December 5,2018, meeting. Motion was made by Kendra Hill to accept the minutes. Joe Seminick seconded the motion. By way of a roll call vote, all in favor. Motion carried,

COMMUNICATIONS: None

MAYOR & POLICE:

Chief Mercier will provide written reports in February, Chief gave pole numbers to the President of Council. Discussion of pole numbers that the Borough is responsible for and which lights are out. Chief says that Rochester Borough Secretaries will report poles with lights that are out to Duquesne Light.

STREETS & SEWERS:

Jim Simon discussed that the Borough will be having Gus cut trees down. Sam has someone coming to look at the truck tomorrow and make an offer to purchase. Discussion of bill for truck from Herzog.

BUILDING PERMITS: No report.

FINANCE & BUDGET TAX REPORT:

Joyce Gordon reported the total bills paid for the month were $7,496.52; payroll was $4,852.21 and Pennvest payment was $1,604,54. Motion was made by Cathy Hutsky to pay all bills. Jim Simon seconded the motion. By way of a roll call, all in favor. Motion carried.

FIRE DEPARTMENT:

Joyce Gordon read letter listing officers for Rochester Fire Department There were two calls in East Rochester Borough.

SOLICITOR. ORDINANCE & LITIGATION: No report.

BOROUGH ENGINEERING:

KLH Engineers are requesting information for a report for RAJ5A. Borough Engineer will handle this. Engineer did not coordinate hole digging yet due to the holidays. A hole has appeared in Case and Atlas Streets. Borough Engineer will look into this. Sam should put something there temporarily. It is a cut that has been temporarily backfilled by Allegheny Contracting. Police Chief will have cones put out. Possibly steel plates should be put over the area. Allegheny Contracting will be contacted to address this.

RECREATION:

Cathy Hutsky asked when Gus will be cutting trees.

UNFINISHED BUSINESS:

Borough Interviewed two applicants for Borough Secretary position. Job was offered to Janice Dunn. She would work 25 hours per week; Mondays, Tuesdays, Wednesdays and Thursdays; $14.50 per hour; 90-day probationary period; start date of January 28, 2019.

Kendra Hill made a motion to hire Janice Dunn as Borough Secretary under the terms outlined above. Cathy Hutsky seconded the motion. By way of a roll call vote, all in favor. Motion carried.

Jim Simon made a motion to accept the fee schedule and agreement with Michael Baker Engineering. It was seconded by Kendra Hill. By way of a roil call vote, all in favor. Motion carried.

Kendra Hill made a motion to transfer $40,000 from the Earned Income Tax Account to the General Fund and transfer $20,000 from Sewer Maintenance Account to Pennvest Account to pay the monthly loan payment. It was seconded by Joe Seminick. By way of a roll call vote, all in favor. Motion carried.

NEW BUSINESS: None

Meeting adjourned. A motion was made by Kendra Hill to adjourn the meeting. It was seconded by Jim Simon. By way of a roll call vote, all in favor, Motion carried. Meeting adjourned at 7:40 p.m.

Paul A. Steff, Esquire
Borough Solicitor