The regular monthly meeting of the Town Council of the Borough of East Rochester was held Wednesday, December 2, 2020 at 7:00 p.m. in the Lacock Dwellings Community Center, East Rochester, PA.

Meeting was called to order and Pledge of Allegiance was recited.

PRESENT: John Drumm, Joyce Gordon, Joseph Seminick and James Simon

ALSO, PRESENT: Solicitor Paul Steff, Engineer Jeff Frye (arrived at 7:05), Chief Frank Mercier, Sam Landis.

ABSENT: Mayor Knox, Cathy Hutsky and Code Enforcement Officer Randy Morrow

CITIZENS REPORT: No citizens present

MINUTES FROM PREVIOUS MEETING: Mr. Drumm asked if there were any corrections to the minutes of the previous meeting. There being none, Mrs. Gordon made motion to accept minutes of previous meeting. Mr. Seminick seconded. By way of roll call vote, all in favor and motion carried.

COMMUNICATIONS: Secretary read email from Mayor Knox regarding Covid-19 protocol concerning meetings. The email suggested not having meetings until further notice or sanitize everything before the meeting. Mr. Drumm mentioned about not having a council meeting in January and then meet in February; meeting every other month until Covid-19 passes. A discussion was held about future meetings during the Covid-19 pandemic. Mr. Simon made motion to continue meetings. Mrs. Gordon seconded. By way of roll call vote, all in favor and motion was carried. Mr. Steff said the Mayor called him about conducting meetings during the pandemic.

MAYOR and POLICE: Chief Mercier gave report. 89 calls for the month which included 10 citations and 4 criminal arrest. Mr. Seminick made motion to accept police report. Mrs. Gordon seconded. By way of roll call vote, all in favor and motion was carried.

STREETS & SEWERS: Chief Mercier asked if there is a second option in case not able to reach Sam when he is needed to plow or salt the streets in the Borough. Mr. Simon said he thinks the process is to call Rochester Borough. Mr. Drumm said he will speak with John Barrett about this. Mrs. Gordon said if Rochester Borough is ever used, they will send East Rochester a bill.

Mr. Seminick said that Sam needs a new rake/stick at the lift station.

BUILDING PERMITS: A copy of Mr. Morrow's report is provided to council in their folders. Secretary read summary as follows: Permit issued for 100 Landell for excavation and installing new outside door to basement. Permit issued for demolition of 1 Willow Avenue.

Mr. Simon asked about Code.sys. Mr. Drumm said he met with Mr. Steff regarding Code.sys. Mr. Steff said he has called Code.sys and left messages and has not heard back from them. The Borough can't do anything until it hears back from Code.sys.

FINANCE & BUDGET TAX REPORT: Taxes collected for November $10,116.76; Tax Collector Commission $504.62; Total Bills Paid $24819.31; Payroll $6,889.38; Pennvest December payment $1,604.54.

Mr. Simon made motion to accept report and pay tax collector commission. Mrs. Gordon seconded. By way of roll call vote, all in favor and motion carried.

Mr. Steff said he has prepared Resolution 12-02-20 adopting the budget for 2021. Mr. Simon made motion to adopt Resolution 12-02-20 adopting the Borough's budget for 2021. Mr. Gordon seconded. My way of roll call vote, all in favor and motion was carried. There is no tax increase. Mr. Steff then submitted Ordinance No. 338 setting the Borough's 2021 tax mileage at 23 mills. Mr. Simon made motion to adopt Ordinance No. 338 and Mr. Seminick seconded. By way of roll call vote, all in favor and motion was carried.

FIRE DEPARTMENT: No report.

SOLICITOR, ORDINANCE & LITIGATION: Mr. Steff said he did talk to Rochester Township's solicitor regarding the fire department ordinances previously presented. The ordinances are not ready for adoption yet. Mrs. Gordon asked if the fire department contract would have to be reopened in order to enact the proposed ordinances. Mr. Steff said "no" since it is not a negotiating point. He said all three municipalities have to be on the same page. Mr. Steff said he does not see a lot of activity by East Rochester.

Mr. Steff said the proposed ordinance regarding recovery of the fire department by insurance companies states that "no individual will pay money". The ordinance is needed in order for the fire department to pursue collecting from insurance companies. Mr. Seminick asked if homeowner's insurance would be increased. Mr. Steff said premiums would not increase. Mr. Steff said he will update council as soon as he hears back from solicitor for Rochester Township.

BOROUGH ENGINEER: Mr. Frye said the Borough was contacted by Dale Mills from the DEP regarding a final inspection of the Case Street sewer project. The inspection is scheduled for December 15th at 9:30 a.m.

Mr. Frye said he received two bids for the inlet work on 5th Street at JR's and Lacock Dwellings. He received bid from Chaffey Excavating for a total cost of $21,375 and a bid from Drumm & Sons for $18,500. Mr. Drumm said his company cannot do anything until spring. Mr. Seminick made motion to accept the bid of Drumm & Sons. Mr. Simon seconded. By way of roll call vote as follows: Mr. Drumm – abstained, Mr. Seminick – yes, Mrs. Gordon – yes, Mr. Simon – yes. Motion was carried and Drumm & Sons was awarded contract.

Discussion was held about growth of brush along Canton Way near cemetery. Secretary said she contacted Michelle Long and Michelle indicated she would have the brush cut back. It was

decided that if BCTA contacts borough again about this, they will be provided phone number for Michelle Long.

Mr. Landis said that going up Atlas there is always 2 cars parked along the roadway and it is hard to get through. The residents there have driveways but choose to park on the street. Chief Mercier said he would talk to the homeowners.

RECREATION: Mr. Drumm said that lights and wiring are being donated to the Borough for installation at the gazebo.

UNFINISHED BUSINESS: Meeting dates for 2021 were presented. Mr. Steff will advertise the dates in the Beaver County Times.

NEW BUSINESS: Progress

There being no further business a motion was made by Mrs. Gordon and seconded by Mr. Seminick to adjourn the meeting. By way of roll call vote, all in favor and meeting was adjourned at 7:45 PM.

Respectfully submitted,

Janice Dunn, Borough Secretary/Treasurer